

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS  
MEETING MINUTES  
- JANUARY 3, 2011

Call to Order by Acting Chairperson, Ms Leonard.

Pledge of Allegiance

Motion by Ms Leonard, second by Mr. Hahn, motion carried to appoint Mr. Hahn as Chairperson for 2011.

BOARD REORGANIZATION:

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint Ms Leonard as Vice Chairperson.

Motion by Ms Wilhide to appoint Ms Wilhide as township representative to Northern York County Regional Police. Motion died due to lack of second.

Motion by Mr. Hahn, second by Ms Leonard, discussion on the motion followed. The motion carried to appoint Ms Leonard as township representative to Northern York County Regional Police. Vote: Hahn-aye, Leonard-aye, Wilhide-nay. Motion carried.

Motion by Ms Leonard to appoint Mr. Hahn as alternate township representative to Northern York County Regional Police. Mr. Hahn declined. Motion died.

Motion by Mr. Hahn to appoint Ms Wilhide as alternate township representative to Northern York County Regional Police. Ms Wilhide declined. Motion died. No alternate township representative was appointed.

Motion by Ms. Wilhide, second by Mr. Hahn, unanimously carried, to appoint Ms Leonard as township representative to the York Adams Tax Bureau.

Motion by Ms Leonard to appoint Mr. Hahn as alternate township representative to York Adams Tax Bureau. Mr. Hahn declined. Motion died.

Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to appoint Ms Wilhide as alternate township representative to York Adams Tax Bureau.

Motion by Ms Leonard, second by Ms Wilhide, to appoint Robert Hahn to serve as township representative to the York County Planning Commission.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint Mr. Hahn to serve as township representative to the Local Government Advisory Committee.

Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to appoint Ms Wilhide to serve as township representative to the York County Solid Waste Authority.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to approve the agenda as prepared.

Motion by Ms Wilhide, second by Mr. Hahn, unanimously carried, to approve the previous minutes from December 6, 2010, December 7, 2010 and December 29, 2010.

#### RECOGNITION OF PUBLIC REQUESTS:

-Susan Wallick, Greenspring Road. Ms Wallick was not present.

#### APPOINTMENTS TO TOWNSHIP POSITIONS, BOARDS AND COMMISSIONS.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint law firm of CGA with Timothy Bupp serving as township solicitor for 2011.

Motion by Ms. Wilhide, second by Ms Leonard, unanimously carried, to appoint the engineering firm of C.S. Davidson, with Terry Myers as representative to serve as township engineer for 2011. Mr. Hahn asked if Mr. Shue will continue to represent the planning commission. Ms Bostic informed the board that C.S. Davidson is considering the option of having Mr. Myers represent the planning commission also.

Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to appoint Lou Anne Bostic as the Secretary/Treasurer/Administrator/Manager.

Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to recommend to the auditors that the Treasurer's bond be set at \$2,000,000.00.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint Kim Beard as Administrative Assistant and Assistant Secretary/Treasurer.

Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to appoint Albert Neufeld, Jr. as Zoning/Permit/Codes Enforcement Officer and Building Code Official.

Motion by Mr. Wilhide, second by Mr. Hahn, unanimously carried, to appoint William Deal as Township Sewage Enforcement Officer.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint John Klindedinst as Alternate Township Sewage Enforcement Officer.

Resolution 2011-01, setting designated salaries was read by Mr. Hahn. Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to recommend to the auditors to set the designated working supervisor wage. Nick Blitva, 220 Hunter Creek Drive asked if the township manager is covered under the 40 hour work week. Mr. Hahn explained that the position is salaried and is exempt. Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to adopt Resolution 2011-01.

Resolution 2011-02, establishing user fees and charges was adopted on a motion by Ms Wilhide, seconded by Ms Leonard and unanimously carried.

Resolution 2011-03, setting forth the meeting schedule for the various boards was adopted on a motion by Ms Wilhide, seconded by Ms Leonard and unanimously carried. All meetings are scheduled for 7:00 p.m.

Resolution 2011-04, naming the financial institutions for township funds was adopted on a motion by Ms Leonard, seconded by Ms Wilhide and unanimously carried.

Resolution 2011-05, establishing a disposition schedule for township records was adopted on a motion by Ms Wilhide, seconded by Mr. Hahn and unanimously carried.

Resolution 2011-06, establishing township labor and equipment rates was adopted on a motion by Ms Leonard, seconded by Ms Wilhide and unanimously carried.

Motion by Ms Wilhide, second by Ms Leonard, to set the Conewago Township Tax Collector's commission at \$1.00 per each bill sent and \$1.50 per each bill collected for the Real Estate and Per Capita taxes for 2011. - Motion unanimously carried.

Motion by Ms Wilhide, second by Mr. Hahn, to turn over funds received from the State Foreign Fire Insurance Taxes to the Strinestown Volunteer Firefighters Relief Association.-Motion unanimously carried.

Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to appoint David Zambito to the Conewago Township Planning Commission for a four year term, ending 12/31/2014.

Motion by Ms Wilhide, second by Mr. Hahn, unanimously carried, to appoint James McCoy to the Conewago Township Planning Commission for a four year term, ending 12/31/2014.

Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to appoint David Clouser to the Conewago Township Zoning Hearing Board for a five year term ending 12/31/2015.

Motion by Ms Leonard, second by Mr. Hahn, to appoint Mr. Hahn to the Conewago Township Sewer Authority for a five year term ending 12/31/2015. Discussion followed. Motion carried. Vote: Leonard-aye, Hahn-aye, Wilhide-nay.

Motion by Ms Leonard, second by Mr. Hahn, to appoint Jason Armstrong as an alternate member of the Conewago Township Sewer Authority for a five year term ending 12/31/2005. Discussion followed. Motion carried. Vote: Leonard-aye, Hahn-aye, Wilhide-nay.

Motion by Ms Leonard, second by Mr. Hahn, unanimously carried, to appoint George Herman as a

qualified elector from the township to the vacancy board for a one year term.

Motion by Mr. Hahn, second by Ms Wilhide, to authorize the supervisors, appointed officials and/or staff to attend Federal, State, County Conventions, Conferences, Institutes, Meetings, Forums and Training dealing with their duties and functions as permitted under the Second Class Township Code. The expenses for attending these events will be paid by the township and are limited to the registration fee, mileage for the use of a personal vehicle or reimbursement of actual transportation expense going to and returning from the event plus all other actual expenses that are incurred. Motion unanimously carried.

Motion by Ms Wilhide, second by Ms Leonard, unanimously carried, to appoint Robert Hahn as voting delegate for the Hershey Convention.

Motion by Ms Wilhide to appoint Ms Leonard as alternate voting delegate for the Hershey Convention. Ms Leonard declined.

Motion by Mr. Hahn, second by Ms Leonard, motion carried, to appoint Lorreta Wilhide as the alternate voting delegate for the Hershey Convention. Vote: Hahn-aye, Leonard-aye, Wilhide-nay.

Motion by Mr. Hahn to authorize the Secretary-Treasurer and Supervisors to procure materials, supplies and necessary repairs, but not to exceed \$1,000.00 per item, between township meetings. Motion died due to lack of second. Discussion followed.

Motion by Ms Leonard, second by Mr. Hahn to authorize the Secretary/Treasurer and Supervisors to procure materials, supplies, and necessary repairs, between township meetings as follows:

-Purchase up to \$500.00 can be made with just manager approval.

-Purchase up to \$1,000.00 can be made with two supervisors approval.

Motion carried. Vote: Leonard-aye, Hahn-aye, Wilhide-nay.

-PLANNING & ZONING: None

-SOLICITOR'S REPORT: None

-ENGINEER'S REPORT: None

-REPORTS: Motion by Ms Leonard, second by Ms Wilhide, unanimously carried, to approve the Road Report and the Treasurers Report.

-UNFINISHED BUSINESS: None

-NEW BUSINESS: None

-OTHER BUSINESS:

-Mr. Hahn presented a draft job description to the board for their review.

-Mr. Hahn requested that the engineer be contacted regarding the condition of Pine Tree Road.

-Ms Bostic informed the board that the roadmaster requested 50 additional "Snow Emergency Route" signs and 100 sign posts with caps and break away anchors. Motion by Ms Wilhide, second by Mr. Hahn, unanimously carried, to authorize the purchase.

-ADJOURNMENT: Meeting adjourned at 7:35 p.m.

Respectfully submitted,

Lou Anne Bostic  
Secretary